DIVISION MEMORANDUM
No. ___  , s. 2013

RANKING FOR EDUCATION PROGRAM SUPERVISOR I (EPS-I) POSITION

TO:  All EPS/Division Coordinators;
     PSDS/District In-Charge, HQP;
     School Principals (Elementary and Secondary);
     Master Teachers (Elementary & Secondary)

1) The field is hereby informed that the Division Office is now accepting application
for ranking for promotion to Education Program Supervisor I (EPS-I) Position, SG
22 in the Division of Negros Oriental, with the following Qualification Standards
based on CSC Resolution No. 1000275 promulgated November 2, 2010 as
contained in DepEd Order No. 117, s. 2010, viz.:

   Education :  Master's Degree in Education or other relevant
                 Master's Degree with specific area of specialization

   Experience:  2 years as Principal or
                2 years as Head Teacher or
                2 Years as Master Teacher

   Training :  8 hours of relevant training

   Eligibility : RA 1080 (Teacher)

2) Interested applicants shall submit to the Division Promotion and Selection Board a
   written application supported by the following documents (2 sets and placed in 2
   folders for 1 set original copies and 1 set certified photo copies):

   * CSC Form 212 (Revised 2005) with 2x2 ID picture;
   * Performance Rating for the last 3 rating periods (in school year);
   * Transcript of Records with Special Order (MA Graduate);
   * Updated Service Records;
   * Certificate of Outstanding & Meritorious Accomplishments; and
   * Certificates of Trainings Attended (not credited during the last promotion)

3) The criteria for ranking is based on DepEd Order No. 66, s. 2007:

   * Performance - 35%
   * Experience - 5%
   * Meritorious/Outstanding Accomplishments - 20%
   * Education - 25%
   * Training - 5%
   * Psycho-social Attributes - 5%
   * Potential - 5%

   TOTAL 100%
4) *The deadline for submission of application (with supporting papers) and the schedule of panel interview is on May 20, 2013.*

5) Immediate and wide dissemination of the content of this Memorandum is directed.

STJ/DYA:

SALUSTIANO T. JIMENEZ, LL.B.
Assistant Schools Division Superintendent
Officer In-Charge